

**Tequesta Trace Band Boosters Meeting**  
**Tequesta Trace Band Boosters Association, Inc.**  
**General Meeting Minutes**  
**August 31, 2022**

## **Call to Order**

Meeting called to order by President (Solange Sujovolsky) at 07:28 pm

## **Attendees**

- Heston Curry (Band Director)
- Solange Sujovolsky (President)
- Ana Plata (co-Vice President)
- Ann Kieffer (Treasurer)
- Lynn Welton (Corresponding Secretary)
- Maya Compton-Grant (Recording Secretary)
- Katherine Nava (Fundraising Chair)
- Pilar Rodriguez (Volunteer & Chaperone Chair)
- Vanessa Longe (Web Designer)
- Booster parents (see attached list)

## **Introductions and Announcements**

- The President notified meeting attendees of printed QR codes at the entry of the cafeteria to be used for attendee sign in and for completing the Media Release form.
- The President introduced the Band Booster Executive Board and Chairs.
- The President and the Corresponding Secretary presented information to the meeting attendees on the function of the Band Booster Association in English and Spanish:
  - Who/What makes up the Band Boosters.
  - What items the Band Boosters pay for (uniforms, clinicians, field trips, trophies, etc.).

- Introduction of the Fundraising/Fair Share and Sponsorships.
  - Immediate payments for Fair Share (\$150/Beginner Band and \$200/Jazz & Symphonic Band) made via cash or check.
  - Installment Fair Share payment on 9/15/22, 11/15/22, 01/15/22.
  - P.O Box to be set up for Fair Share payments by mail. Temporary address option included on Sponsorship form.
- Uniforms for Beginning Band and Symphonic/Jazz Band.
  - Polo shirt for all bands.
  - Tuxedo shirt, bow tie and vest for Jazz/Symphonic Band.
  - All students to wear long black pants and solid black shirts (parents to provide).
  - Student measurements starting September 2022.
  - Polo shirts delivered in October 2022 and tuxedo shirt deliveries by November 2022.
- Volunteers needed for chaperones, concert planning, decorating, field trips, transporting instruments, photography/videography, fundraising, uniforms.
  - All volunteers need to complete screening through the Broward County site ([www.browardschools.com/volunteers](http://www.browardschools.com/volunteers)).
- Things to know before you go:
  - Band Director Wish List flyer
  - Band student supply list flyer
  - Volunteer form
  - Fair Share/Sponsorship form
  - Presentation to be placed on band website.

## Treasurer's Report

- The President provided the rules regarding discussions for the budget:
  - Discussion limited to 15 minutes.
  - Each speaker shall stand and state their names.
  - Each speaker limited to 2 minutes.
- The Treasurer informed the meeting attendees that due to the impact of Covid, the budget for the 2020 period was not representative of the standard budget. Budgetary needs for the 2022-2023 school year were instead compared to the 2019-2020.
- The Treasurer presented a breakdown of the associated costs for items needed for the students, fundraising, operational costs (mailbox, insurance, supplies).
- Question received from the floor regarding electronic payment of Fair Share for 3rd installment.
  - Response: Working on setting up new online payment options through Zelle.
- Lynn Walton (Corresponding Secretary)/Katherine Nava (Fundraising Chair) **MOTION** to approve 2022-2023 Band Booster Annual Budget as presented by the Board without change. **MOTION PASSED**

## Adjournment

- Meeting adjourned at 08:13 pm.
- Recorded by the Recording Secretary on 08/31/2022.